



**JOINT STOCK COMMERCIAL BANK FOR FOREIGN TRADE OF VIETNAM  
VIETCOMBANK**

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Business Registration No. 0100112437, 7<sup>th</sup> revision dated 10 January 2012**

**AGENDA OF 2012 VIETCOMBANK'S ANNUAL SHAREHOLDERS' GENERAL MEETING**

**Hanoi, April 2<sup>nd</sup>, 2012**

CONTENT	CONDUCTOR	TIME
<b>I. Opening procedures</b>	<b>Organizing Committee</b>	<b>75'</b>
1. Register and welcome shareholders, hand out documents	Shareholders validating Committee (7h30'-8h30')	60'
2. Announce purpose of meeting, key attendees	Master of Ceremonies – 8h30'	05'
3. Announce the results of validating shareholders at the General Meeting	Head of Shareholders validating Committee	05'
4. Introduce and approve presiding committee	MC	05'
<b>II. Meeting content</b>	<b>Presiding committee</b>	<b>180'</b>
1. Appoint panel of secretaries for meeting and request to approve Vote Counting Committee	Presiding committee	05'
2. Instructions on how to vote at the meeting	Head of vote counting committee	05'
3. Opening speech and announce the meeting's agenda	Head of Presiding committee	05'
4. Approval of 2012 Annual General Meeting regulations	Presiding committee	10'
5. Approval of the report by the Board of Directors for the fiscal year 2011 and business plan for 2012	Presiding committee	10'
6. Approval of the report on business performance for the year 2011 and business plan for 2012	Presiding committee	10'
7. Approval of the report by the Supervisory Board for the year 2011 and plan for 2012.	Head of Supervisory Board	10'
8. Approval of Regulation on voting for members of Board of Directors and Voting for additional members of Board of Directors, office term 2008-2013	Presiding committee and Head of vote counting committee	15'
9. Approval of proposal on profit distribution and funds allocation of the year 2011	Presiding committee	05'
10. Approval of the proposal on remuneration for the Board of Directors and the Supervisory Board for the year 2012	Presiding committee	05'
11. Approval of proposal on the establishment of subsidiaries	Presiding committee	10'
12. Approval of proposal on international bond issuance	Presiding committee	10'
13. Report on stock dividend pay-out for 2010 and private placement issue to Mizuho Corporate Bank Ltd. in 2011	Presiding committee	10'
14. Approval of proposal on listing VCB shares owned by the State	Presiding committee	10'
15. Discussion and voting for contents of reports, proposals	Presiding committee and Head of vote counting committee	60'
14. Announce the voting result	Head of vote counting committee	<b>05'</b>
<b>III. Meeting Conclusion</b>	<b>Presiding committee</b>	<b>30'</b>
1. Present the draft meeting minutes and resolutions	Meeting Secretaries	15'
2. Approve meeting minutes and resolutions	Presiding committee	10'
3. Ceremony closing	Head of Presiding committee	05'

**ORGANIZING COMMITTEE**